

Note: Subcommittee notes may include preliminary discussions regarding substances considered for addition to or removal from the National List. They do not represent official NOP policy or regulations. Please see the NOP website for official NOP policy, regulations, and status of substances used in organic production and handling.

**National Organic Standards Board (NOSB)  
Policy Development Subcommittee ad hoc Meeting Notes  
Tuesday, April 22, 2014 2pm ET**

**Attendees:** Jean Richardson, Chair (JR), Jay Feldman (JFe), John Foster (JFo)

**Absent:** Mac Stone (MS), Nick Maravell (NM)

**Staff:** Jenny Tucker (JT), Michelle Arsenault, Advisory Board Specialist (ABS) (MA)

**Workplan**

Project	Contact	Status	Vote	Target Meeting

**Agenda**

- Review Policy Development Subcommittee report
- Other business
- Adjourn

**Discussion**

- Review Policy Development Subcommittee report. The group discussed the public comment received in response to the NOSB processes that have been instituted by the NOP, such as sunset procedures and workplans. They also discussed how to share this information, which is in the form of a verbal report, with the other Board members prior to the meeting.
- Other Business. The workplan table above was edited to reflect the new designation of the PDS as an ad hoc Subcommittee. A member requested that the PDS keep a regular meeting on the calendar as a placeholder. The 4<sup>th</sup> Tuesday of each month will be retained.
- The meeting was adjourned

**ABS Note 05 14 14: The call schedule was changed post-meeting, and the PDS ad hoc will now meet as necessary on the 2nd Tuesday of each month. Please see next set of notes for new call schedule.**

**[Previous PDS Notes](#)**

**Future Call Schedule**

April 8, 2014 2:00 ET - cancelled

April 22, 2014 2:00 ET

May 27, 2014 2:00 ET

June 24, 2014 2:00 ET

July 22, 2014 2:00 ET

August 26, 2014 2:00 ET

September 23, 2014 2:00 ET

October 28, 2014 2:00 ET

November 25, 2014 2:00 ET

December 23, 2014 2:00 ET

Spring 2014 Milestones	Target date
Subcommittee requests technical reports for Sunset 2016 substances	Jan 15, 2014
NOSB Training meeting	Feb 4 - 5, 2014
NOP – Complete tentative agenda	Feb 7, 2014
Spring 2014 proposals due to NOP	Feb 26, 2014
NOP - Post proposals, Publish FRN, Open public comment	Mar 10, 2014
Subcommittees submit tentative workplans to NOP	Mar 12, 2014
Discuss workplans on ES call	Mar 14, 2014
NOP provides written comments on workplans to NOSB	Mar 28, 2014
Public comment closes	Apr 8, 2014
Workplans finalized on ES call	Apr 11, 2014
NOP - Send compiled public comments to NOSB	Apr 14, 2014
Spring 2014 NOSB Meeting – San Antonio, TX	~Apr 28- May 2, 2014

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**National Organic Standards Board (NOSB)  
Policy Development Subcommittee ad hoc Meeting Notes  
Tuesday, October 14, 2014 2pm ET**

**Attendees:** Jean Richardson, Chair (JR), Jay Feldman (JFe), John Foster (JFo), Mac Stone (MS), Colehour Bondera (CBo) - sitting in

**Absent:** Nick Maravell (NM)

**Staff:** Miles McEvoy, Michelle Arsenault, Advisory Board Specialist (ABS) (MA)

**Workplan**

Project	Contact	Status	Vote	Target Meeting

**Agenda**

- Approve notes of April 22, 2014
- Other business
- Adjourn

**Discussion**

- Notes of April 22, 2014 approved with no changes
- The PDS was reconvened to discuss revisions to the PPM. The group discussed the next steps beginning with what version of the PPM to use as a basis for this future work. Both the PDS and the NOP worked on revisions beyond the version that is posted on the website (April 2012). The group noted that the version posted on the website does not include the most recent revision date. MA will correct this. The NOSB Chair asked that the NOP send guidance and background documents to clarify who is responsible for what sections. The NOP will review the revisions that were drafted in June 2014 and forward them to the Subcommittee. The PDS will try to meet for an hour at the fall NOSB meeting to discuss the next steps. MA will schedule a PDS call for November
- The meeting was adjourned

**Previous PDS Notes**

**Future Call Schedule**

September 23, 2014 2:00 ET - cancelled

October 14, 2014 2:00 ET

November 25, 2014 2:00 ET

December 23, 2014 2:00 ET

Spring 2014 Milestones	Target date
Subcommittee requests technical reports for Sunset 2016 substances	Jan 15, 2014

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